

About KIPP Bayview Academy

MISSION STATEMENT

The mission of KIPP Bayview Academy is to develop in the students of Southeastern San Francisco the knowledge, critical thinking skills and character traits needed to succeed in top quality high schools and colleges, and to lead deliberate and productive lives.

SCHOOL VALUES

1. **Excellence.** Always do your best work; go above and beyond what is asked.
2. **Initiative.** Make it happen!
3. **Integrity.** Be totally honest and sincere.
4. **Positivity.** Decide to look on the bright side; assume the best intentions in others.
5. **Responsibility.** Take care of yourself, your things and your community.
6. **Tenacity.** Don't give up!

COMMITMENT TO EXCELLENCE

All teachers, students and parents are required to sign the "Commitment to Excellence" contracts below as part of their agreement to join KIPP Bay Area Schools and the KIPP Bayview Academy Team and Family.

Teachers' Commitment

I fully commit to KIPP Bayview Academy in the following ways:

1. I will provide dynamic, varied, instruction and will hold students and myself accountable for learning. I will always teach in the best way I know how, and will do whatever it takes for my students to learn.
2. I will strive to create a classroom and a school that is both orderly and warm.
3. I will think critically about teaching and learning, and will seek to improve my teaching. I will participate in professional development inside and outside KIPP Bayview Academy, including KIPP Bayview Academy professional development sessions as scheduled.
4. I understand that there are responsibilities outside the classroom and I will handle them in an effective and timely manner.
5. I will utilize the systems and structures at KIPP Bayview Academy, and will raise questions and concerns with the appropriate adults.
6. I understand that *all* students at KIPP Bayview Academy are my students.
7. I will always make myself available to students and parents and to any concerns they might have. This means I will be available by cell phone until 9:00 pm on all school days, will call parents back within 24 hours, will call students back within one hour, and will seek other solutions if there is a situation that I cannot resolve on my own.
8. I realize the importance of teamwork and value the contributions of colleagues. I will assume positive intent from my colleagues and speak directly with those whom I have differences. I will always support my fellow teachers with parents and students, and will follow up with that teacher *in private* if I disagree with his or her decision or action.
9. I will cultivate positive relationships with students inside and outside the classroom.

13. I will have supplies for all of my classes every day. It is my responsibility, not my teachers', to get these supplies. I will ask for help getting supplies when I need it.
14. I will participate in all of my classes every day.
 - I will show this by "SLANTing" (Sit up straight, Listen, Ask and Answer questions, Nod my head to show I understand, and Track the speaker to show I am paying attention).
15. I will be silent in the hallways at KIPP Bayview Academy, so I will not disturb the learning going on in classrooms.
16. I will serve others. If a teammate needs help, I will give it.
17. I will use appropriate language to get what I need. If I need help, I will ask.
18. I will always behave appropriately for the time and place at school and at any school-related functions.
19. If I make a mistake, I will tell the truth and accept responsibility for my actions.
20. I will demonstrate the values of KIPP Bayview Academy:
 - Integrity, Initiative, Responsibility, Excellence, Tenacity and Positivity.

I understand that there are no excuses for not following this commitment. If I follow this commitment, good things will happen. If I do not follow this commitment, possible consequences include losing points on my weekly paycheck, being sent out of class, being put into detention, being sent home, and being assigned to in-school or home suspension. I understand that I may be asked to leave KIPP Bayview Academy if I do not follow these commitments.

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I understand this commitment and will always work hard to follow it.

Student Name: _____

Student Signature: _____

Parents'/Guardians' Commitment

I am choosing to send my child to KIPP Bayview Academy because I want my child to prepare for college. I understand that the teachers and staff members at KIPP Bayview Academy will help my child prepare for college. I am also responsible for my child's education; therefore, I agree to participate in KIPP Bayview Academy's community in the following ways:

1. I will make sure that my child attends school every day.
 - If my child is going to be absent, I will call the office and notify the school in writing of the reason for my child's absence.
 - I will make sure that my child receives assignments from the day (s) of his/her absence and turns them in promptly.
2. I will make sure that my child arrives at school on time every day.
 - I understand that my child is late if he or she is not in homeroom by 8:00am every day.
3. I understand school ends at 5:00 pm Mondays, Tuesdays and Thursdays and at 3:00pm on Wednesdays and Fridays.
 - I will make sure my child has a way to get home from school every day. If I am picking up my child, I understand that I must arrive no later than 20 minutes after the end of the school day.
4. I give permission for my child to participate in supplemental instruction as needed.¹

¹ Participation in supplemental instruction is not compulsory, but is an important part of KIPP's Commitment to Excellence. If you do not wish for your student to participate, please inform the school Principal.

10. I understand that in order to best serve our students, it is essential that I seek to understand the community in which we work.
11. I will try not to take children's misbehavior personally, but instead, to always help students to find solutions.
12. I will arrive at KIPP Bayview Academy every day by 7:30am and will stay until 5:00pm every day (Monday through Friday).
13. I will come to KIPP Bayview Academy on appropriate Saturdays at 8:30am and stay until 12:15pm.
14. I will teach students at KIPP Bayview Academy during the summer.
15. I will always protect the safety, both emotional and physical, rights, and interests of all individuals in the classroom.
16. I will strive to embody and model the values of KIPP Bayview Academy: integrity, responsibility, initiative, tenacity, positivity and excellence.

I understand that failure to adhere to these commitments can lead to my removal from KIPP Bayview Academy. I understand that leaving students and the team mid-year has a deep impact on them and the school community I have chosen to join.

Teacher Signature: _____

Student's Commitment

I want to climb the mountain to college because I know that college will give me more choices in life. I understand that the teachers and staff at KIPP Bayview Academy are here to help me prepare for college, but preparing for college is ultimately my responsibility as a student. The following rules will help me prepare for college; therefore, I fully commit to KIPP Bayview Academy in the following ways:

1. I will follow the directions of all adults at KBA because they are here to help me learn and keep me safe.
2. I will attend KIPP Bayview Academy's summer school on designated days and times.
3. I will arrive at KIPP Bayview Academy every day by 8:00 am, Monday – Friday.
4. I will remain at KIPP Bayview Academy every day until school is over.
 - This is 5:00 pm on Monday, Tuesday and Thursday and 3:00 pm on Wednesday and Friday.
5. I will attend Saturday School classes on designated days from 9:00 am – 12:00 pm.
 - I am responsible for bringing paper and pencils to Saturday School, and I understand that Saturday School classes are extra time for me to learn, so I must act accordingly.
6. If I am ever late or absent, I will make up any work that I miss.
 - It is my responsibility to ask for this work, and I will attend any tutorials after school to take responsibility for my absence.
7. I will complete all of my homework every night and turn it in on time.
 - There are no shortcuts to doing excellent work, so I will redo work when necessary to make it excellent.
8. I will always work hard and do my best work inside and outside of class.
9. I will always be respectful to my classmates and teachers.
 - My words and actions should always reflect respect for myself, for others and for my school.
10. I will always think of positive solutions to problems inside and outside of class.
11. I will always act in a safe way and keep others safe.
12. I will be in full uniform at all times. It is my responsibility to make sure my uniform is complete. I will ask for help with my uniform when I need it.

5. I give permission for my child to participate in the Saturday supplemental instruction program on appropriate days.² I understand that Saturday School begins at 9:00am and ends at 12:00pm.
6. I will make sure that my child is wearing the correct uniform every day.
7. I will make sure that my child is prepared with the appropriate school supplies every day.
8. I will always help my child in the best way I know how and will do whatever it takes for him/her to learn.
 - This means that I will check my child's homework every night, let him/her call the teacher if there is a problem with homework, and call the teacher if I have a question.
9. I will always make myself available to my child, to KIPP Bayview Academy, and for any concerns teachers and staff might have.
 - This means I will return teachers' phone calls and participate in parent-teacher conferences when necessary.
10. I will review my child's weekly paycheck and the school newsletter every Friday and return them both signed every Monday.
11. I will review, sign and return my child's progress reports and report cards.
12. I will review and sign my child's agenda every night.
13. I will allow my child to go on KIPP Bayview Academy field trips. I understand that some field trips must be earned, and that my child must meet certain criteria to attend some field trips.
14. I will allow my child to participate in supplemental instruction as needed.
15. I understand that my child must follow the KIPP Bayview Academy rules to protect the safety, interests, learning, and rights of all individuals in the classroom.
 - I, not the school, am responsible for the actions of my child.
16. I will respect everyone at KIPP Bayview Academy regardless of nationality, race or ethnicity, gender, religion, sexual orientation or actual or perceived disability. I will always act in a professional manner when speaking with someone at KIPP Bayview Academy.
17. I will strive to model the values of KIPP Bayview Academy for my child: integrity, responsibility, initiative, excellence, tenacity and positivity.

I understand that failure to adhere to these commitments may cause my child to lose various privileges at KIPP Bayview Academy. I also understand that my child may be asked to leave KIPP Bayview Academy if he or she does not uphold the Student Commitment to Excellence.

I understand this commitment and will always work hard to follow it.

Child's Name: _____

Parent/Guardian 1 Signature: _____

Parent/Guardian 2 Signature: _____

¹ If your child is unable to attend a Saturday school program for religious reasons, please notify the Principal so that other accommodations can be made.